

Christian Center of the Ozarks dba. Ava Victory Academy
Boarding Meeting Minutes
July 21, 2016

Board Members Present: Scott Richardson, Mitch Jakusz, Jenny Breland
Absent: Neil Flake
Staff: Teresa Bruffett, Donna Williams, Rhonda Menzes, Veronica Piccinino

Opened in Prayer

Minutes:

June 30th minutes deferred for approval until August meeting.

Financial Update:

- 1) Donna Williams presented a brief copy of Deposit, Payments and Final Balance for current month ending July 21, 2016.
- 2) Proposed Payment to Scott for fabric purchased to recover sound boards in new High School.
- 3) Funds are sufficient to cover Payroll for July. Praise the Lord
- 4) Tonya with Alliance has agreed to help Donna with quick books until she learns the system completely. May be a small fee involved.
- 5) Has been decided to keep 2 accounts in Seymour when banking is moved. General banking with Seymour Bank and Club Accounts with Home Pride.
- 6) All board member names to be added to accounts for check signing to be more efficient.
- 7) Veronica requested copy of our budget to make donors aware of our specific needs.
- 8) Proposed parameters to be set on LOC for future use.
- 9) Lease with SCN to begin payment August 1, 2016, proposed by Scott.

Preschool Presentation by Rhonda Menzes

1. Preschool making move to Seymour July 23.
2. Walls painted, carpet laid. Looks nice.
3. Gutters cleaned on building to stop potential flooding.
4. Enrollment #'s low but believe this to be a good as it makes for a slow, smooth transition.

Development Department Presentation by Veronica Piccinino

1. Development Theme for 2016-2017 **“Victory Academy Serves”**
2. 3 entities of Development Dept. 1-Dept. Leadership, 2-Public Relations, 3-Fund Development.
3. Dept. budget start \$800.00
4. Mrs. Bruffett proposed a % of funds raised go back into office of development, Veronica looking into industry standard for this %.
5. Will operate as its own club account.
6. Petty cash of \$25.00 approved for dept. to have quick access to cash.
7. Veronica to have monthly meeting with Pastor Terrill.
8. Veronica establishing working relationship with Local Businesses and Community of Development. National Guard provides free goods i.e. Banners with school name and their logo in sm.print.

Old Business

Donation of school bus by Highway Church of Nazarene is a go. Scott looking into registration and legal obligations.

1. Building sale update; some movement but no offers yet.
2. Speakers being transferred to Seymour, still being researched.

New Business

1. Mrs. Bruffett presents todo moving list as well as completed list.
2. Mrs. Shahan has resigned as Elementary Dept. Director. Scott motioned for Mrs. Shannon Jones to fill that position on a 1 year probationary period, but Mitch second. Approved 3-0-0
3. Mrs. Bruffett asked Scott’s assistance with background checks for new hires. Scott agreed to help.
4. Teachers hired: 5-6 grade Nancy Miller, Librarian/activities inst. Michelle Karlstromer, offer presented to Jessica Harley for H.S. English teacher, her response is pending. Still in need of extendcare personnel.
5. Mitch to get door knobs with locks on elementary class doors.

No date set for August meeting.

Closed in Prayer