

Christian Center of the Ozarks
dba. Ava Victory Academy
Board Meeting Minutes
June 7th, 2016

Board Members Present: Neil Flake, Mitch Jakusz, Scott Richardson, Jenny Breland
Absent: Rick Spacek
Staff: Teresa Bruffett, Chrisie Shahan, Samantha Ledford

Minutes:

May 9th minutes and May 19th Minutes Approved 4-0-0

Staff Input:

Samantha Ledford - Athletics - Basketball Updates:

- 1.) Athletic Director Job Description provided by Mrs Ledford.
- 2.) Suggested by Mrs Bruffett to have Rod oversee the younger coaches.
Possibly for HS boys coach position as well.

Financial Update:

- 1.) Quickbooks: Download completed to desktop quickbooks and is now ready for the Next financial director.

Building Update:

- 1) Building Update, Steve Bahmiller offered to help separate the two rooms in the new building at SNC. Still wondering how to separate those rooms.

Old Business:

- 1) Review Agreements: Scott will continue searching that out.
- 2) Gym/PE Teacher: No further update.
- 3) Constitutional Updates/Changes: Reading of each section with changes read and voted upon.
Has been reviewed for 2 months previously.

Article I

Section 1 Changes approved 4-0-0

Section 4 Changes approved 4-0-0

Section 6 Changes approved 4-0-0

Section 9: Updates(change "to" in last sentence to "of", then change word "re-election" to "Re-appointment" Approved after changes 4-0-0

Article II

Section 1 UNAPPROVED change of combining secretary and treasurer duties in section 1.

. Other proposed changes approved 4-0-0

Section 2 UNAPPROVED change of combining secretary and treasurer duties.

Section 3 Change "No office" to "No officer" Approved with changes 4-0-0

Article III

Section 1: NEW CHANGE: In the absence of the President, the Vice President shall function in that office. "In the event the President resigns or is unable to fulfill his duties, The Vice-president shall finish out the remaining term." (Remove the rest) Approved with changes 4-0-0

Article VI. Change Month of May to June. Approved with changes 4-0-0

Article VIII Change/ADD Organization to Organization(s), Any Distribution of funds will be voted on by the remaining board members. Change approved 4-0-0

4.) Upon board member terms from constitutional changes above, the board will evaluate board terms and rotation of existing board by June 2017 members at a later date.

5.) Teacher/Staff Prospects.. Set Up interviews to be done by Mrs Bruffett and board members can attend.

New Business:

1) Mrs Bruffett Summer Pay: If she works more than two days during the week, she will be compensated \$60 per day(8hr day) past the two days each week. Approved 4-0-0

2) Mr Jones Summer Work: Will keep track of hours and then he will get paid same amount as we do through the school year by hour. Approved 4-0-0

3) With Companies that deal with the school, we will look at doing a passive background check and/or check references. Approved 4-0-0

4) We have four from the FACTS tuition assistance to be reviewed by committee.

5) Job descriptions: Office of Development, Athletic Director, CFO job descriptions. Will continue to look at these. Bruffett will further define and add to existing contracts.

6) Real Estate update: Realtors contacted and there is some activity.

7) Looking at advertising in seymour. Scott and Veronica looking at some of that. They are going to host a school booth at the Rocking Freedom Celebration in Seymour.

8) Donna Williams approved for Online Banking/financial accounts for T&C. Approved 4-0-0

Closed Session:

Discussed Personnel.

Next Board meeting date set to: June 21, 6pm

