

CHRISTIAN CENTER OF THE OZARKS

dba Ava Victory Academy

BY-LAWS

Revised June 2016

ARTICLE I. DIRECTORS.

(Corporation and board of directors are used interchangeably in this document.)

Section 1. APPOINTMENTS OF DIRECTORS.

- a. Initial appointments: The President shall appoint the initial 5 to 7 directors for the period of one (1) year.
- b. Thereafter, board vacancies will be nominated and interviewed by the board directors.
- c. Final candidates will be approved by a unanimous vote by the board members present (must be a quorum)
- d. New board members will fill a 1-year probationary term which may be extended or terminated at the discretion of the board.

Section 2. QUALIFICATIONS.

Board members may be parents of Victory Academy students, either current or past, former students, graduates of the Academy, Or members of the community interested in Christian education. Board members may be former staff members, but not current staff members.

Board Members:

1. Should have been associated or familiar with Christian education for at least two years before serving on the Board.
2. Must subscribe to the Academy's life-style requirements.
3. Must be able to work constructively and prayerfully with others to achieve consensus and then support the consensus.
4. Must be able to maintain confidentiality with sensitive matters.
5. Must be a born-again Christian.
6. Must subscribe to the Statement of Faith.
7. Must support the mission, philosophy, and goals of the school.
8. Must be willing to pray for the school, as well as for the decisions of the Board.

9. Must be mature Christians.
10. Must be sensitive to the leading of the Holy Spirit and serious about determining God's leading for the direction of the school.
11. Must be active in a local church, but there should not be more than two members from any one congregation.

Section 3. ETHICS OF BOARD MEMBERS.

In all its duties the Board must reflect the high purpose of its obligation to serve the interests of Christian education for the young people who have been entrusted to its care by the parents. The board must not permit undignified, un-Christ-like quarrels or disruptions to interfere with its duties. The meeting of a school board is not a place to indulge in bickering or narrow controversy. All of the dealings of the Board must be on the basis of high Christian motives, unsullied by mean and selfish considerations.

This

is particularly important as it applies to relations with staff and students.

Each Board member shall:

1. Represent the school community honestly and equally and refuse to surrender to special interests.
2. Avoid any appearance of impropriety and not use Board membership for personal gain or publicity.
3. Recognize that a Board member has no legal authority as an individual, unless they have been given special duties or instructions by the Board, or unless those powers are Specifically delineated by the Bylaws or in adopted Board policies.
4. Take no private action that might compromise the Board or administration, and shall respect the confidentiality of
information.
5. Encourage and respect the free expression of opinion by fellow Board members and others who seek a hearing with the Board.
6. Be involved and knowledgeable about the operation of the school.

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Section 4. BOARD MEMBER REMOVAL or RESIGNATION.

1. After prayerful consideration, any Board Member may resign from office. He shall tender his resignation in a letter to the Board President, stating the reasons for his decision. Such letter of resignation should be personally delivered or mailed to the home address of the President at least two weeks before the next regular Board meeting.
2. Any Board Member may be removed (dismissed) from the Board for conduct unbecoming of his office (I Tim. 3:1-13; Titus 1:5-9), or for excessive absence from regular and special meetings of the Board or whenever such removal (in the judgment of the Board) would be in the best interest of the school body. Removal shall require 70% vote of the Active Board Members.

Section 5. BOARD MEMBER COMPENSATION.

Board members shall not be paid for any services rendered to the school.

Payments may be made for expenses for attending meetings or conferences as approved by the Board and/or for expenses while traveling on, or conducting the business of the Board or school.

Section 6. QUORUM.

No decisions shall be made unless a quorum of members is present at a meeting. A quorum shall consist of 60% of the active Board members.

Section 7. ORIENTATION OF BOARD MEMBERS.

Prior to their first official meeting, new members will be invited to meet with the President of the Board, the Director of the school and other administrative personnel to discuss services to be performed by the Board, and have an opportunity to request any other information that may be deemed desirable. Each new member will also receive an orientation packet containing the following:

1. A copy of the Board policies.
2. A copy of the current student handbook.
3. A copy of the current school budget and latest monthly financial statements.
4. Information on the qualifications of teachers.
5. Any other materials relevant to their duties and responsibilities as members of the Board.

Section 8. DECISIONS.

All decisions made by the board should be unanimous as much as possible. If an unanimous decision can not be reached, the matter should be tabled allowing the directors to continue in prayer until the next meeting when another vote can be taken with simple Majority prevailing.

Section 9. BOARD MEMBER TERMS.

Regular members shall serve three-year terms on a rotating basis. Regular members may serve up to two consecutive three-year terms. Regular members may be considered for re-appointment after two years have passed from the completion of two consecutive three-year terms.

ARTICLE II. OFFICERS.

Section 1. Election of Officers.

The directors shall elect the President, Vice-President, Secretary, Treasurer from among themselves to serve for one (1) year. Each June, these officers may be retained or elect new officers starting in the following Fiscal year.

Section 2. Duties of Officers.

The President shall have general oversight of operations of the board. He shall supervise all activities including monthly meetings, building requirements, and any other activities as may be appropriate for the school board.

The Vice-President shall assist the President and perform such duties as assigned by the President. He shall officiate over the meetings when the President is absent.

The Secretary shall maintain records of all meetings and maintain a membership roster and mailing list of all individuals indicating a desire to receive notice of meetings.

The Treasurer shall maintain accurate and adequate records and accounting of tuition, fees, and gifts received, and all expenditures.

Section 3. Terms of Office.

At the Board's annual meeting in June, the Board shall elect officers for the following year from among its members. The terms of office shall be one year, starting July 1 to June 30th. No officer may be elected to serve for more than three consecutive one-year terms in the same office. After a one-year break, they may be eligible for another set of terms.

ARTICLE III. VACANCIES.

Section 1. In the absence of the President, the Vice-President shall function in that office. In the event the President resigns or is unable to fulfill

his duties, The Vice-president shall finish out the remaining term

Section 2. Any other board vacancies will be appointed by the board directors to fill 1-year probationary terms which may be extended or terminated at the discretion of the board.

ARTICLE IV. FINANCES.

Section 1. The corporation shall receive funds from tuition, incidental fees, sale of books, gifts from patrons of the school, and any fundraising event approved by the board of directors.

Section 2. No part of the net earnings of the corporation shall inure to the benefit of or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered.

ARTICLE V. MEETINGS.

Section 1. Public Participation at Board Meetings

Meeting of the Board are open to the AVA community, unless as called as Executive (Closed) Sessions, so that the community may become better acquainted with the operation and programs of the school, and to allow the Board to hear the wishes and ideas of the community.

In order to assure that community members who wish to appear before the Board may be heard, and at the same time, the Board to be able to conduct its meetings properly and efficiently, the Board adopts as policy the following procedures and rules concerning community participation at Board meetings.

Anyone wishing to address the Board, either as an individual, or as A member of a group, shall inform the school Director, in writing, of their desire to speak and the topic they wish to discuss. This notice should be given at least two weeks before the meeting if possible. The Director shall determine if the request is appropriate or if some other course of action should be tried first. In any event, the

Director

shall not prevent any person from appearing before the Board, and it is the duty of the Director to make agenda space for the presentation, if approved by the President of the Board.

The person addressing the Board should be as brief as possible. Unless an extension of time is granted, the speaker shall be limited to five minutes. The Board reserves the right to shorten the allotted time if several speakers are present.

Speakers may give objective comments on school operations and programs which concern them. But in public session, the Board will not hear personal complaints regarding school personnel, nor against any persons connected with the school. Such matters should be addressed in closed sessions.

Section 2. The corporation shall not carry on any activities not permitted to be carried on by a corporation exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954.

Section 3. No student shall be discriminated against because of race or creed. The school shall be open to all students who wish to get a quality education in a Christian environment.

ARTICLE VIII. DISSOLUTION POLICY.

In the event of the dissolution of the Organization, and after the payment of all debts of the Organization, all of the property and assets then held by the Organization shall be distributed to an Organization(s) with similar beliefs and purposes. None shall be distributed to any private individual or to any business corporation, nor for the personal or private benefit of any person. Any Distribution of funds will be voted on by the remaining board members